



कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
श्रम एवं रोजगार मंत्रालय, भारत सरकार
MINISTRY OF LABOUR & EMPLOYMENT
GOVT. OF INDIA

क्षेत्रीय कार्यालय REGIONAL OFFICE
पंचदीप भवन PANCHDEEP BHAWAN
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No.43-A.20/ST/2012(Misc)/Part-I

Date 20.02.2020

To

The Director General,
PR Branch,
ESIC Headquarter's Office
Panchdeep Bhawan, CIG Marg, New Delhi- 02

Subject: ESIC Day celebration and Special Service Fortnight- 2020 (24/02/2020 to 10/03/2020)

Madam,

As per the direction of the Director General in the Video Conference held on 20.02.2020 in connection with Hqrs. Letter No. E-13/12/1/2020-PR, dated 03.02.2020, action plans have been chalked out and the Regional Office and Branch Offices will accordingly carry out the following activities during the Fortnight- 2020.

- 1. Clearance of all Benefit Cases-** Regional Office and Branch Offices will hold special drive to dispose all the pending cases especially Accident Cases/ PDB/ DB, throughout the fortnight period.
- 2. Clearance of IP reimbursement and Hospital Bills-** SMO will hold a special drive program to dispose all the pending cases in the Branch and also in Camp mode, throughout the fortnight period.
- 3. Organizing of Health Camp-** Following locations were identified and the concerned Branch Managers were asked to make necessary arrangement for the Health Camp.

Sl. No.	Date for holding the camp	Location/ BO	Nodal Officers	Regional Coordinators	Venue of Medical Camp
1	24.02.2020	BO Guwahati	D. Dasgupta, BM	Chongpari, AD	Dharampal Satyapal Ltd., I.E., Bamunimaidum, Guwahati-21.
2	25.02.2020	DCBO Mangaldoi	S. Nelson, BM	B. Pegu, A.D.	M/s Sunanda Ram Deka, SRD House Parking Complex, Mangaldoi.
3	25.02.2020	BO Tinsukia	P. Thotchui, BM	K.C.	Steels Worth Pvt.

				Basumatary, DD	Ltd., Makum Road
4	26.02.2020	BO Jorhat	D. Benjamin, BM	K.C. Basumatary, DD	BO Jorhat premises
5	26.02.2020	BO Dimapur	M. Manihrii, BM	K. Longchar, D.D.	Branch Office Dimapur premises
6	02.03.2020	BO Imphal	S. Mate, BM	G.C. Hek, AD	MGT Motors Pvt. Ltd., Airport Road, Imphal
7	02.03.2020	BO Amingaon	S. Nelson, BM	Chongpari, AD	M/s Kishlay Foods Pvt. Ltd., Ghy- 34
8	02.03.2020	BO Guwahati	NC Sarma, BM	Chongpari, AD	Branch Office Guwahati premises
9	02.03.2020	BO Bongaigaon	HLM Kuki, BM	L.P. KhailenlAL, A.D.	IOCL, Bongaigaon
10	02.03.2020	BO Silchar	K. Guite, BM	K. Longchar, D.D.	M/s Surana Motors Pvt. Ltd., Silchar
11	03.03.2020	BO Byrnihat	H. Rabha, BM	G.C. Hek, AD	Maithan Alloys Ltd., Byrnihat
12	03.03.2020	BO Tinsukia	P. Thotchui, BM	K.C. Basumatary, DD	Jyoti Hotel, Tinsukia
13	03.03.2020	BO Dhubri	D. Paul, BM	L.P. KhailenlAL, A.D.	Lions Club, Dhubri
14	04.03.2020	BO Agartala	HT John, BM	K. Longchar, D.D.	M/s PRAN Beverages (India) Pvt. Ltd.,
15	04.03.2020	BO Aizwal	D. Lalfalkzuala, AD	K. Longchar, D.D.	Branch Office Aizwal Premises
16	04.03.2020	BO Dibrugarh	P. Thotchui, BM	K.C. Basumatary, DD	Hotel Lily Palace
17	04.03.2020	BO tezpur	R. Boro, B.M.	B. Pegu, A.D.	AIDC, Ghoramari, Tezpur
18	05.03.2020	BO Numaligarh	A. Kumar, BM	B. Pegu, A.D.	Shankardev Sishu Niketan School
19	05.03.2020	BO Shillong	R. Das, BM	G.C. Hek, AD	City Hut Dhaba, Police Bazar, Shillong
20	05.03.2020	BO Amingaon	S. Nelson, BM	Chongpari, AD	M/s Jyothy Labs Ltd., Amingaon, Ghy- 31
21	05.03.2020	BO Guwahati	NC Sarma, BM	Chongpari, AD	Sankardev Kalakhetra,

					Guwahati -37
22	06.03.2020	BO Chandrapur	D. Dasgupta, BM	Chongpari, AD	M/s India Carbon Private Limited, Noonmati, Ghr-20

Accordingly, as per the instruction in VC dated 11.02.2020, the Headquarter's Office was intimated about the date and location of the Camp vide email dated 18.02.2020 to Shri. Pranava Kumar, Deputy Director. SMO, Dr. Samed Ahmed is asked to coordinate with the concerned State Government/ AMO's and MS of ESI Hospital, Beltola for arrangement of Doctors and Para Medical Staffs for organising the Health Camp in above mentioned location.

4. **Printing of Banners and Leaflets-** Regional Office and all the Branch Offices will prepare and display banners in connection with the program. Leaflets have already been printed in English, Hindi and Regional Languages and already distributed to concerned Branch Offices.

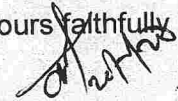
5. **Holding of Special Suvidha Samagam cum Bill Clearance Camp-** Regional Office will organise Special Suvidha Samagam cum Bill Clearance Camp on 28.02.2020.

6. **Publicity of the events-** An Assistant Director has been nominated for coverage of day to day activities and also for publicity of the same in local print and electronic media daily.

7. **Illumination of R.O. building-** Regional Office Guwahati building will be illuminated during the fortnight celebration period.

8. **Disposal of P.G. Cases-** All the complaints received on PG Portal beyond 15 days will be cleared during the ESIC fortnight.

Yours faithfully



(K.C. Basumatary)
Deputy Director (Benefit)
ESIC, North East Region,
Regional Office Guwahati